

how to fill in the application form for stand approval

Point 1

Fill in the exhibitor's contact details.

Point 3

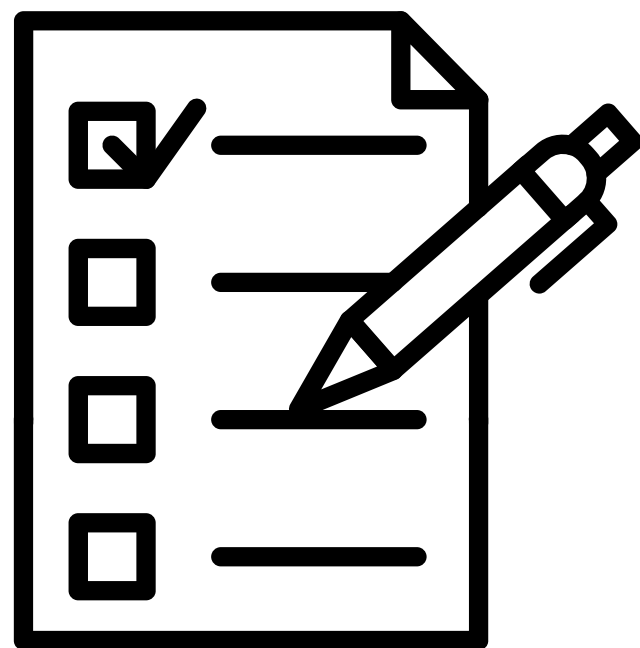
Fill in the name of the contractor that will carry out the construction of your stand.

If you do not have a contractor or if you do not have a stand on the exhibition area, please provide the contact details of the EXHIBITOR again.

Sending

Once the application is correctly and completely filled in, the "Send" button at the bottom of the form becomes active (highlighted) and the application is ready to be sent.

If the "Send" button is not active, it is not a system error. Check points 3 and 4 again, and add whatever is required.



iESO system

Open the iESO system using the link you received, and select the online form "Application for stand approval".

Point 2

Select one of the conditions A or B (or one of the other corresponding conditions).

- If you have an exhibition area of up to 30 sqm and a standard stand, select condition A.
- If you have an exhibition area of over 30 sqm, condition B is selected automatically. In this case, it is necessary to include attachment(s) to point 4 (design, layout, photo, simple description in PDF, Word, etc.).

Point 4

If attachments are required, their list is given in point 4.

According to the conditions selected in point 2, it can be a complete design or simple layout with a description of the stand, a photograph etc.

If attachments are required but are not included, the application cannot be sent.

The required attachment(s) must be added.